CITY OF ARCADIA

ZCLR_____

ZONING CLEARANCE

PLEASE COMPLETE THE FOLLOWING INFORMATION (REQUIRED):

PROJECT ADDRESS _____

APPLICANT(S) NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

E-MAIL ADDRESS _____

TELEPHONE NO. _____

PROPERTY OWNER(S) NAME _____

MAILING ADDRESS _____

CITY _____ STATE _____ ZIP _____

E-MAIL ADDRESS _____

TELEPHONE NO. _____

ZONING CLEARANCE TYPE

❑ New Paving or Impervious Surfaces

❑ Antennas Wireless communication facilities

❑ Other _____

PLEASE ANSWER THE QUESTION ON PAGE 2

THE APPLICANT AND PROPERTY OWNER HEREBY DECLARE UNDER PENALTY OF PERJURY THAT ALL THE INFORMATION SUBMITTED FOR THIS APPLICATION IS TRUE AND CORRECT.

_____ _____

APPLICANT'S SIGNATURE DATE

_____ _____

PROPERTY OWNER'S SIGNATURE DATE

ACTION TAKEN

❑ **APPROVED** ❑ **CONDITIONALLY APPROVED** ❑ **DENIED**

CONDITIONS/REASONS FOR DENIAL: _____

_____

_____

BY: _____ **DATE:** _____ **EXPIRATION:** _____

THERE IS A TEN (10) DAY APPEAL PERIOD FOR THIS APPLICATION. APPEALS MUST BE SUBMITTED IN WRITING TO THE COMMUNITY DEVELOPMENT DIVISION WITH A $811.00 APPEAL FEE BY _____ P.M. ON _____.

DATE FILED _____ RECEIPT NO. _____ PAID _____ RECEIVED BY _____

PLEASE ANSWER THE FOLLOWING QUESTION (REQUIRED):

1. Please describe the activity for which the Zoning Clearance is sought. Provide as much detail a possible on the proposed use and/or structure.

FILING REQUIREMENTS

In order for this application to be processed without any delay, the application must include all of the following materials. To ensure that your application package is complete, please check-off the boxes next to the required application materials.

- ☐ Completed application form
- ☐ Filing Fee - $383
- ☐ An Ownership Disclosure is required if the property is owned by a corporation, partnership, trust, or non-profit. The disclosure must reveal the agent for service of process or an officer of the ownership entity. The disclosure must list the names and addresses of all the owners, and you must attach a copy of the current corporate articles, partnership agreement, trust, or non-profit document, as applicable.
- ☐ A scaled site plan (11" x 17" maximum size) and digital copy in PDF format on a USB that shows the following (if applicable):
    a. Scale, north arrow, parkway width, and street address
    b. Location and size of all proposed structures (new and/or existing). The building and setback areas shall be clearly dimensioned.
    c. Description of types of materials, colors, treatments, etc.
    d. Mechanical equipment and easements
    e. Location and dimension of all landscaped areas and the type of trees and sizes (to remain or proposed to be removed.)
- ❑ Photos (on USB flash drive) of the subject property as viewed from the street, sides, and rear yard, and the surrounding buildings.

For operational requirements for mobile food vending, please refer to AMC Sec. 9104.02.220